

### Planning Document Timelines

#	Meeting	Description	Length	SBCCD Date	SBCCD Time	SBVC Date	SBVC Time	CHC Date	CHC Time
1	Fall Kick-Off Meeting	A dedicated meeting with members of both College Council and the EMP Committee. Review the final steps in the master planning process and identify areas needing additional input. Following this meeting, Council members will reach out to their constituents and governance committees and get feedback on these areas.	2 hours			Friday, September 2, 2016	TBD	Friday, September 2, 2016	TBD
2	College & Community Forum	An interactive work session seeking broader feedback from the College and community members. The discussion will be focused on areas for which input to College Council/EMP committee is needed. This is an opportunity to invite representative(s) of the Board of Trustees.	1.5 hours			Wednesday, September 21, 2016	TBD	Tuesday, September 20, 2016	1PM-2:30PM 6:30PM-8:00PM
3	DSPC	Present the draft District Plan Alignments to the DSPC and get feedback. <b>Draft will be completed by August 29, 2016.</b> DSPC will review draft after edits are made from feedback and finalize.	1.5 hours	Friday, September 23, 2016	11:00AM - 12:30PM				
4	All Day Work Session	A deep discussion for College Council/EMP Committee members to share out collected input and settle the final EMP direction. Additionally, discuss the educational planning implications for the FMP recommendations.	6 hours			Friday, September 30, 2016	TBD	Friday, October 7, 2016	9AM-4PM Roadrunner Café (Small Side)

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#	Meeting	Description	Length	SBCCD Date	SBCCD Time	SBVC Date	SBVC Time	CHC Date	CHC Time
5	Board Study Session / Workshop	Current drafts (7 copies) <b>due to Chancellor's Office Friday, September 30, 2016</b>	2 hours	Thursday, October 13, 2016	TBD				
6	Final Review Comments for the EMP and FMP	A dedicated joint work session with both College Council and the EMP Committee to review specific changes to the EMP and FMP documents. Specific instruction for edits will be provided to HMC Architects/ALMA Strategies.	2 hours			Friday, November 4, 2016	TBD	Friday, November 4, 2016	TBD
7	BOT Business Meeting	First Draft due for first read. 7 copies (with changes) <b>due</b> to Chancellor's Office the week of October 24, 2016 and <b>no later than October 28, 2016</b> . Final edits will be included in December's Final Draft.	15 minutes	Thursday, November 10, 2016	4:00PM				
8	BOT Business Meeting	Final Draft <b>due by Wednesday, November 23, 2016</b> . 7 copies with changes identified.	15 minutes	Thursday, December 8, 2016	4:00PM				